



Puppy Raising Manual Road Map

POLICIES AND PROCEDURES

Welcome to Puppy Raising

- Welcome to Loyal Guardians- Mission, Vision, Values and Behaviors, Standards of Conduct

- o About Loyal Guardians

- o Loyal Guardians Fact Sheet

- o LG FAQs for Puppy Raisers

- Puppy Raising Volunteer Application Process

- o Home Interview Guide

- o Puppy Raising Volunteer Co-Raiser Agreement

Puppy Raising Club Structure and Leadership

- Effective Leadership

- Puppy Club Structure - Leadership Structure, Club Requirements, Meeting Attendance, Club Decisions

- Puppy Raising Club Fundraising

- Providing for a Safe and Ethical Puppy Raising Environment - Youth Safety, Confidentiality, Incident

Reporting, Visits to Volunteer Homes, Puppy Evaluations, Reasons for Removal of a Puppy,

Reporting to PFMs, Humane Treatment, Other Dogs or Animals in Home

- o LG Harassment Policy

- o Public Access for Service Dog Puppies

- Access and Etiquette for Guide Dog Puppies - Meeting Sites, Facility Policies, Puppy Coat and Equipment Guidelines

- o Puppy Club Insurance Certificate Request Form

Marketing and Social Media

- Marketing and Social Media

- Puppy Raising Branding Guidelines

- Puppy Raising Facebook Account Instructions

- LG Social Media Guidelines for Volunteers

- o Social Media Best Practices

- Puppy Raiser Media Tips and Talking Points

After Puppies are Recalled to Campus

- Beyond Puppy Raising - Recall, Training, Class, Graduation, Breeder Evaluations

- o Training Phase Descriptions
 - Video playlist: Formal Guidework Training Phases
- o Training Reports – Explanation of Why Dogs May Stay in a Phase or Jump Several Phases
- o PRP Training Evaluation Information for Raisers
 - Career Change and Retired Guides
- o Common Medical Career Change Conditions
- o Canine Evaluation Committee Information for Raisers
 - Canine Evaluation Committee Q&A

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PUPPY RAISING OVERVIEW

Puppy Raising Overview

- Puppy Raising R+ Training Philosophy
- o Modifying Inappropriate Behavior – Removal of Reinforcement & Corrections
- Final Goal Behaviors – Skills as of 14 Months of Age
- o LG Puppy Raising Goal Behaviors Tracking Sheet
- Verbal Cues
- LG R+ Vocabulary/Terminology
- FAQ on Using a Marker
- Order of Training: A Quick Reference Guide and Order of Training Chart
- Recognizing and Reporting Negative Behaviors in LG Puppies
- o Ruff Notes- Raiser Monthly Reports
- o Ruff Notes– Puppy Behaviors to Report to the Leader
- Evaluations, Assessments, and Possible Outcomes
- Video: Journey vs. Genes – Who's steering this ship? (Nature vs Nurture)
- Puppy 101: Getting Started as a LG Puppy Sitter**
- Puppy 101 Course Introduction
- o Video: Puppy Raising 101 Introduction
- Puppy 101 Class #1
- Puppy 101 Class #2
- Puppy 101 Class #3
- Puppy 101 Class #4
- Puppy 101 Class #5
- Puppy 101 Review Chart – Syllabus of Puppy 101 course content
- Puppy 102: Level Up! Skills to become a LG Puppy Raiser**
- Puppy 102 Course Introduction
- Puppy 102 Class #1
- Puppy 102 Class #2
- Puppy 102 Class #3
- Puppy 102 Class #4
- Puppy 102 Class #5
- Puppy 102 Class #6

- Puppy 102 Class #7
- Puppy 102 Class #8
- Puppy 102 Review Chart
- Puppy 102 Course – Additional Self-Study for New Raisers

PREPARING FOR A NEW PUPPY

Preparing for a New Puppy

- Human-only Training Games: No puppy necessary!
- Creating a Safe Environment for a LG Puppy - Includes tips for keeping a puppy safe/foreign bodies/poisoning and lost puppy procedures.
- Puppy's Arrival
- Confinement - Fencing, kennel runs, crates, exercise pens (x-pens) and tie-downs
 - o Crate Bedding
- Equipment
- Preparing a Puppy Emergency “Go Bag”
- Feeding Guidelines

Puppy Packet: General Information

- Sample Puppy & Raiser Information Sheet and Vaccine Schedule
- Puppy Packet Contents List

LG Puppy Raising Manual

- Puppy Raiser Veterinary Care Intro Letter
- Veterinary Care Guidelines
 - o Diarrhea Kit - Instructions on using the diarrhea kit (flow chart), fecal scoring guidelines
- FAQ for Common Puppy Medical Issues
- LG Veterinary Care Contact Information for Puppy Raisers
- Puppy Raiser Reports (Monthly & Final)
- Ear Care, Teeth Cleaning, and Bravecto & Interceptor Guidelines
- Puppy Raising Nutritional Policy
- Veterinary Expense Reimbursement Request Form (Sample)
- Veterinary Expense Reimbursement Request Form

Puppy Packet: Handouts to Share with Your Local Veterinarian

- Veterinary Care Orientation Packet Cover Sheet
- Veterinarian Intro Letter
- Health Care & Reimbursement Guidelines
- W9 Form for Local Veterinarian

Puppy Packet: Handouts for Special Circumstances

- Discharge Instructions for Puppies with Base Narrow Canines
- Discharge Instructions for Puppy with Extraction of Base Narrow Canines
- Healthy Habits Reminder about Puppy Poop Safety
- Alter Schedule for LG Puppies
- Discharge Instructions for Puppy with Entropion Tacking
- Healthy Habits Reminder: Salmonella
- Information about Undescended Testicles
- Kennel Cough-General Information

- Kennel Cough-Puppy Exposure
- Parvovirus Exposure
- Puppy Going to Puppy Raiser Home on Hill's i/d
- Recessed Vulva Guidelines
- Umbilical Hernia Information Sheet

PUPPY CARE

Health

- Veterinary Care Guidelines
 - o Veterinary Care Flow Chart
 - o Diarrhea Kit - Instructions on using the diarrhea kit (flow chart), fecal scoring guidelines
Diarrhea Kit Flow Chart
 - o Puppy Vaccine Schedule Chart
 - o Veterinary Expense Reimbursement Request Form
 - o Instructions for Submitting Veterinary Invoices for Reimbursement
- Feeding Guidelines
 - o Puppy Raising Nutritional Policy
 - o Body Condition Scoring (LG) Guidelines
- FAQ for Common Guide Dog Puppy Medical Issues
- LG Veterinary Care Contact Information for Puppy Raisers
- Ear Care, Teeth Cleaning, and Bravecto & Interceptor Guidelines
 - o Video: Ear Cleaning
 - o Video: Teeth Brushing Tutorial
- Flea Prevention Information
- Policy: Boarding Female Dogs In Season
 - o Ruff Notes- Raising an Intact Puppy (PDF) (Accessible WORD)
- LG Puppy Raising Manual
 - o Ruff Notes - Socialization & Puppy Training Special At Home Edition
- Common Medical Career Change Conditions

Handling

- Puppy Body Handling Exercises
 - o Video: Puppy Body Handling Exercises Part 1
 - o Video: Puppy Body Handling Exercises Part 2
- Grooming
- Nail Trimming
 - o Video: Nail Trimming

Exercise and Play

- Toy Policy
 - o Food Containing Toys for LG Puppies - stuffed Kong, Wobbler, Mango
- Exercise and Play
 - o Retrieving Game
 - o Dog to Dog Interaction - In the home; at puppy meetings; in public; what to do around loose dogs.
 - o Ruff Notes – Fear of Dogs and Dog Distraction

- o Ruff Notes – Yard Time for LG Puppies
- Fun Canine Conditioning Games for Guide Dog Puppies 12 Months & Older
- Swimming and Wading for LG Puppies
- o Ruff Notes – Summer Socialization
- Watercraft Guidelines

HOUSE BEHAVIOR

House Behavior

- Teaching Good House Behavior
- Teaching Settled (Calm) Behavior in the Home
- o Ruff Notes May 2018 – Someone’s at the Door!
- Food Containing Toys for LG Puppies - stuffed Kong, Wobbler, Mango
- Confinement - Fencing, kennel runs, crates, exercise pens (x-pens) and tie-downs
- o Crate Bedding
- o Ruff Notes – Crating Issues
- o Ruff Notes – Settling Behavior
- Crate Introduction Game
- Home Alone
- Preventing Destructive Behavior
- Preventing Counter Surfing and Scavenging
- Relieving and Housebreaking
- o Ruff Notes – Relieving Review
- Dog to Dog Interaction - In the home; at puppy meetings; in public; what to do around loose dogs.
- o Ruff Notes – Fear of Dogs and Dog Distraction

PUPPY SOCIALIZATION

Puppy Socialization

- Puppy Socialization - Public access; safety considerations during socialization; puppy jacket guidelines.

General tips for socializing and teaching the puppy to be comfortable on surfaces, confident around

traffic and to ride calmly in vehicles. Tips for introduction to public transportation and the policy regarding puppies in strollers, shopping carts and other carriers.

- o Ruff Notes – Alternative Young Puppy Socialization
- o Ruff Notes – Summer Socialization
- o Video: Fearful Behavior in LG
- Puppies Raiser Webinar
- Chart: Steps to a Well Socialized Puppy
- Puppy Raising Manual
- LG Puppy Sitting Fillable Form (Word)
- o LG Puppy Sitting Form Printer Friendly
- Travel Guidelines - General rules for travel; Career Change dogs; transporting LG puppies in

vehicles; airline travel.

- o Air Travel for Puppies in Training

- o Form: Travel Request for LG Puppies (Word)

- Dog to Dog Interaction - In the home; at puppy meetings; in public; what to do around loose dogs.

- o Ruff Notes – Fear of Dogs and Dog Distraction

- Building a Confident Puppy with R+ - Behaviors indicating fear; explanation of desensitization and

counter-conditioning; the three “D’s” as applied to these procedures.

- Puppies with Sensitive Temperaments

- o Body Language of Fear in Dogs: Signs of Fear and Anxiety - A pictorial chart.

- Ruff Notes – Surviving Puppy Adolescence

TRAINING AND GAMES

Section 1: Starting Off Right

- Human-only Training Games: No puppy necessary!

- Crate Introduction Game

- Relieving and Housebreaking

- o Ruff Notes – Relieving Review

- Food Reward Games - Puppy’s introduction to polite food reward taking and problem-solving techniques for hard taking of food.

- Food Reward Basics Part 1

- o Video: Food Reward Basics Part 1

- Food Reward Basics Part 2 Multiples

- o Video: Food Reward Basics Part 2 - Multiples

- Pezzing & Luring

- o Ruff Notes – Fading the Lure

- Puppy Body Handling Exercises

- o Video: Puppy Body Handling Exercises Part 1

- o Video: Puppy Body Handling Exercises Part 2

- Grooming

- Nail Trimming

- o Video: Nail Trimming

Section 2: First Lessons and Games

- Food Induced Recall

- o Video: Food Induced Recall, Part 1

- o Video: Food Induced Recall, Part 2

- Ground Tether Game #1

- o Video: Ground Tether Game #1

- Ground Tether Game #2 Impulse Control

- o Video: Ground Tether Game #2 Impulse Control

- o Video: Ground Tether for Greeting Manners

- Hand Tether Game

- o Video: Hand Tether Game

- Hand Tether in Motion Game
 - o Video: Hand Tether in Motion Game – Brief Introduction
- Paw Pad Game #1 - Introduction to the Paw Pad and duration in the stand position.
 - o Video: Paw Pad Game #1
- Paw Pad Game #2 - Introducing handler movement and increasing distance; moving the pad away from the wall and first introduction of the 'stay' cue.
 - o Video: Paw Pad Game #2
- Paw Pad Games – Dropped Food
 - o Video: Paw Pad Games Dropped Food, Part 1
 - o Video: Paw Pad Games Dropped Food, Part 2
 - o Video: Paw Pad Games Dropped Food, Part 3
- Section 3: Settling and Leash Manners
 - Collar Cues Game
 - o Video: Collar Cues Game
 - Rewarding Calm and Settled Behavior
 - o Video: Rewarding Calm and Settled Behavior
 - o Ruff Notes – Smart Use of Reinforcement for Calm/Settled Behavior
 - Loose Leash Walking Guidelines
 - o Video: Loose Leash Walking Guidelines
 - "Go to Bed" Game
 - o Video: "Go to Bed" Game
 - o Ruff Notes – Someone's at the Door!
- Section 4: Foundation Positions (Stand, Sit, and Down)
 - Signals for Stand, Sit and Down
 - o Video: Signals for Stand, Sit and Down
 - Introducing Foundation Position Sit
 - o Video: Introducing Foundation Position Sit with Luring and Physical Prompt
 - Paw Pad Game #3 - Sit on the pad and introducing the signal for stand; duration in position and changing positions – sit and stand. Explanation of negative punishment – time outs. How to positively teach a 'stay' and introduction of the verbal cues.
 - o Video: Paw Pad Game #3
 - o Video: Luring with prompts on the Paw Pad
 - Introducing Foundation Position Down
 - o Video: Introducing Foundation Position Down with Luring and Physical Prompt
 - Paw Pad Game #4 - Down on the pad and changing positions – down, stand, sit. Duration in position and review of: negative punishment – time outs; how to positively teach a stay. Introduction of the verbal cue for down.
 - o Video: Paw Pad Game #4
 - o Video: Luring with prompts on the Paw Pad

Section 5: Real World Challenges

- Dog to Dog Interaction - In the home; at puppy meetings; in public; what to do around loose dogs.
- o Ruff Notes – Fear of Dogs and Dog Distraction
- Working with Puppies Around Distractions
- o Video: Working with Puppies Around Distractions Part 1
- o Video: Working with Puppies Around Distractions Part 2
- Emergency Lure Technique
- o Video: Emergency Lure Technique
- o Video: Modified Emergency Lure/Rapid Fire Reinforcement

Section 6: Extra Training Resources

- Paw Pads Suggestions and Guidelines
- Building a Confident Puppy with R+ - Behaviors indicating fear; explanation of desensitization and counter-conditioning; the three “D’s” as applied to these procedures
- o Body Language of Fear in Dogs: Signs of Fear and Anxiety - A pictorial chart.
- Guidelines for Use of High Value Food Rewards
- Video: Southern California Puppy Raiser Workshop
- Video: Fearful Behavior in LG Puppies Raiser Webinar

RUFF NOTES

Ruff Notes Archive

Permanent archive of quarterly reminders and supplemental information based on frequently asked questions and puppy behavior challenges. Dates reflect when the Ruff Note was originally shared. Ruff Notes continues to be useful and relevant. These Ruff Notes are also linked within other sections of the manual

where they supplement the main instructional documents and offer additional troubleshooting ideas.

- Ruff Notes - “Here Comes the Sun”: Socializing LG Puppies During Warm Weather (PDF) (Accessible WORD)
- Ruff Notes - Raising an Intact Puppy (PDF) (Accessible WORD)
- Ruff Notes - Getting Guide Dog Puppies Fit for Recall (PDF) (Accessible WORD)
- Ruff Notes – Socializing Puppies During Spooky Season: Halloween Edition (PDF) (Accessible WORD)
- Ruff Notes – Summer Socialization
- Ruff Notes – Yard Time for LG Puppies
- Ruff Notes – Alternative Young Puppy Socialization
- Ruff Notes – Socialization & Puppy Training Special At Home Edition
- Ruff Notes – Smart Use of Reinforcement for Calm/Settled Behavior
- Ruff Notes – Settling Behavior
- Ruff Notes – Training Reports – Explanation of Why Dogs May Stay in a Phase or Jump Several Phases
- Ruff Notes – Puppy Behaviors to Report to the Leader
- Ruff Notes – Fading the Lure

- Ruff Notes – Getting the Most Out of the Instructional Videos
- Ruff Notes – Relieving Review
- Ruff Notes – Someone's at the Door!
- Ruff Notes – Surviving Puppy Adolescence
- Ruff Notes – Raiser Monthly Reports
- Ruff Notes – Crating Issues
- Ruff Notes – Fear of Dogs and Dog Distraction